

# Walkerton Farmers' Market

## Rules & Regulations

The Walkerton Farmers' Market is a project of King and Queen Community Development, Inc., whose mission is to enrich the lives of and foster community spirit among King and Queen residents through community and economic development activities. The Board of King and Queen Community Development, Inc., (KQCD) has adopted these Rules and Regulation for use by the Vendors participating in the Walkerton Farmers' Market. These Rules and Regulations for the Walkerton Farmers' Market ("Market") are in effect for the 2010 season, and until amended or revoked by the KQCD Board of Directors. By submitting an application to participate in the Market, vendors are deemed to have stated that they understand and will comply with these Rules and Regulations. Vendors may contact KQCD at the address, numbers and email in the footer of this document.

### 1. Location

The Market is located at The Walkerton Boat Landing, in Walkerton, Virginia.

### 2. Hours and Days of Operation

The Market will be open from 9:00 a.m. to 12:00 p.m. on the third Saturdays of each month, beginning on May 2010 and through October 2010. Vendors are required to set up at least thirty (30) minutes before market opening and to vacate their space not more than one half hour past Market closing.

### 3. Items Permitted for Sale

Products that may be sold are categorized as following: 1) products that you produce yourself, 2) products purchased for resell, 3) homemade value added crafts, 4) Information. Rules for each category are listed below.

#### Products Produced By You

This category includes items that were grown or produced by you or a family member. It includes items like fruits, vegetables, plants, seeds, flowers, USDA inspected meats and poultry, wool, eggs, baked and canned goods. This category includes value added items such as you purchased apples and made apple sauce for sale, or you produced wool and had it processed into a product. There is no limit on the amount of these items you have displayed for sale in your booth and there is no limit on the number of booths selling these types of items.

#### Products Purchased for Resell

This category includes goods that you have not grown or produced yourself and were purchased from another source. This includes both consumable and non-consumable products. No more than 10% of your display space can be dedicated to resell items. No booth will be allowed that only includes resell items.

#### Homemade Value Added Crafts

Only items that are handmade may be sold at the market. No flea market type items may be sold. Examples of homemade crafts include jewelry that you made, gourds that you have grown and painted, and birdhouses that you made. No more than 25% of your booth space may be dedicated to crafts. No more than 25% of booths can sell crafts.

#### Information Booths

Organizations that provide information on products or services that relate to growing and producing items that are typically found at a farmers market may have an information booth. No more than 10% of all booths shall be information booths.

### 4. Compliance with Laws and Regulations

It is the sole responsibility of each vendor to be familiar with and to abide by all state and federal regulations pertaining to the production, harvest, preparation, preservation, labeling, safety and sale of products brought by the vendor to the Market.

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### 5. Taxes

Each vendor is responsible for compliance with applicable requirements for the collection and payment of Virginia State sales taxes.

### 6. Clean-Up Requirements

Vendors are responsible for all trash and garbage generated by their business. Vendors shall remove all trash and garbage and ensure proper disposal when vacating the Market premises. Leaving trash behind may result in not being allowed to participate in the Market.

### 7. Accident or Injury

Any accident or injury must be immediately reported to the Market Manager. All persons attending the Market, whether vendor, customer, or otherwise, do so at their own risk.

### 8. Application

All vendors must complete and submit the attached application prior to participating in the Market. Vendors are encouraged to sign up for the Walkerton Farmers' Market email list serve at the time of application. This list serve is intended to inform Vendors of cancellations due to weather, Market Committee meeting dates and other important information. To sign up, go to our website at [www.kqcd.org](http://www.kqcd.org) and select the link on the front page for joining the mailing list. Select Farmers Market Vendors list from the drop down box and enter your information.

### 9. Market Manager

A Market Manager shall be on the premises while the Market is open. Market Managers are responsible for answering questions, addressing complaints and ensuring compliance with these Rules and Regulations.

### 10. Fees /Donations

Each vendor is asked to make a donation of at least \$7 for each farmers market in which they participate.

### 11. Booth Space

Each vendor is allocated a 15 x 15 space for their booth. If the vendor takes up more than one booth space, the vendor is expected to make an additional donation. Vendors may park one vehicle that contains their products directly behind their booth space.

### 13. Market Day Sign-in

Vendors must sign-in with the Market Manager on duty and provide their donation on each market day in which they participate. No Vendor may participate with first having submitted their Application and signing in.